

NOTICE OF GENERAL MEETING

The Board of Directors of the *Administrative Staff Retirees Association* (ASRA) invites you to its 28th Annual General Meeting, **at 9:30 a.m. on Friday, 19 September 2025**. The meeting will be held in person and virtually on Zoom, so you can choose how you would like to attend. Coffee and a light breakfast will be served at 9:30 a.m. The meeting will take place from 10:15 a.m. to 12:15 p.m. in **room 125 of the Simard Hall**.

AGENDA—ANNUAL MEETING

1. Opening of the meeting
2. Adoption of the agenda
3. Adoption of the minutes of the general meeting of 21 September 2024 and resolution to ratify the decisions of the meeting and those of the Board of Directors for the year 2024–2025
4. Remarks by the President
5. Proposal to amend our Bylaws
6. Treasurer's Report: Financial statements for the year ending 30 April 2025:
 - (a) Income, expenses and balance sheet for 2024-25
 - (b) Budget estimates for 2025–2026
7. Confirmation of the term of office of our representatives on the Pension Committee
8. Report on the pension plan
9. Report on social activities in 2024–2025
10. Report on scholarships for 2024–2025
11. Election to the Board of Directors: three members are completing their terms of office. *Send your application or a colleague's nomination to hboivin@uOttawa.ca or to any other member of the Board: [Board of Directors \(apar-asra.ca\)](http://Board of Directors (apar-asra.ca)).*
12. Comments from the assembly and prize draw
13. Adjournment

Please note: Only members who have paid their membership fees for the current year are eligible to vote.