



## MEMBERSHIP or UPDATE FORM

This form can be completed on your computer, tablet or smartphone.  
(Use of Adobe PDF reader is recommended)

***Important:*** If you are a new member OR if you need to update your personal information, please return this form, duly completed

- by mail to: APAR-ASRA, 141 Louis-Pasteur, Ottawa, ON K1N 6N5
- OR by e-mail at [APAR-ASRA@uOttawa.ca](mailto:APAR-ASRA@uOttawa.ca)

To renew your membership only, please skip to the '*Payment options*' section below.

Surname: _____	First Name: _____	
Address: _____		
City/Town: _____	Province: _____	Postal Code: _____
Telephone: _____	Communications: In English	en français
E-mail: _____		
I prefer e-mail communications: Yes      No		
<b>(Our emails will be sent from: Retraités UO Retirees)</b>		
Retirement date: _____	From Faculty/Service: _____	
Would you consider offering your services as a volunteer for the ASRA? : Yes      No		

Calendar year for which I am subscribing or renewing my membership: _____
Annual membership fee: (Please indicate <b>\$15.00</b> ) _____
Optional contribution to the Administrative Staff Scholarship Fund _____ (A charitable donation receipt will be issued, CRA registration number: 11927 8877 RR0001)
Total amount due _____

***Payment Options:*** (Please renew only one year at a time)

**Cheque:** Payable to 'APAR'. Mail with this completed form to the address above.

**Interac e-Transfer :** Send your transfer to [APAR-ASRA@uOttawa.ca](mailto:APAR-ASRA@uOttawa.ca) **Instructions :**

- In your bank account, click on the tab to make an Interac e-Transfer
- Add ASRA as a supplier or recipient and the e-mail address: [APAR-ASRA@uOttawa.ca](mailto:APAR-ASRA@uOttawa.ca)
- Create a security question and make sure the answer is: **Ottawa**
- In the **Message** section, detail your payment (e.g.: \$45 = \$15 membership + \$30 Scholarship)

**No payment:** Update of your personal information only.

Visit the ASRA website: <https://www.apar-asra.ca/>  
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